

STANDING OPERATING PROCEDURE STMA OFFICER VACANCY ASCENSION PROCESS

1. Bylaws definition.

1.1.

Section 6.3 Vacancies: Vacancies occurring in any office shall be filled as specified in the SOP: Officer Vacancy Ascension Process.

2. Purpose.

To put in place a reasonable process to fill Officers' vacancies that protects leadership stability, avoids unnecessary and accelerated movement through each Office, and ensures that the membership has the opportunity to vote on the candidate who will ultimately become President.

3. Procedure.

3.1 Vacancy in the Office of Immediate Past President

3.1.1 The President assumes the duties of the Office of Immediate Past President and can appoint a current member of the Nominating Committee or a Past President to assume the duties.

3.2 Vacancy in the Office of President

3.2.1 The President-Elect shall move up to the Office of the President to finish the vacated term.

3.2.2 The President shall retain the conference responsibilities from his/her President-Elect position.

3.2.3 The President may appoint a qualified member to fill and/or assume the duties of the President-Elect position for the purpose of conference management for the remainder of the term. This appointee does not move up to President at the end of the term.

3.2.4 At the next Annual Election the:

3.2.4.1 President will begin his/her 1-year term as President.

3.2.4.2 Past President will serve a 2nd term.

3.2.4.3 Secretary/Treasurer will ascend to the President-Elect.

3.2.4.4 Elections are held for the Office of Secretary/Treasurer.

3.3 Vacancy in the Office of President-Elect

3.3.1 The President shall assume the responsibilities of the President-Elect.

3.3.2 The President may appoint a qualified member to fill and/or assume the duties of the President-Elect position for the purpose of conference oversight for the remainder of the term. This appointee does not move up to President at the end of the term.

3.3.3 At the next Annual Election, the:

3.3.3.1 Secretary/Treasurer ascends to President-Elect.

3.3.3.2 President and Past President serve a 2nd term.

3.3.3.3 Elections are held for the Office of Secretary/Treasurer.

3.4 Vacancy in the Office of Secretary/Treasurer

3.4.1 The President assumes the responsibilities of the Secretary/Treasurer

3.4.2 The President may appoint a qualified member to fill and or assume the duties of the Secretary/Treasurer position for the remainder of the term. This appointee does not move up to the President-Elect at the end of the term.

3.4.3 The Secretary/Treasurer Office will be elected at the next Annual Election.

3.4.4 The Immediate Past President, President and President Elect shall serve a second term of office.

3.5 Vacancy in the Office of Commercial Vice President

3.5.1 The President shall appoint a qualified commercial member to fill the vacancy, in adherence with Bylaws Section 5.1 Board of Directors Purpose, Number and Representation.

3.6 Vacancy in More than one Office (excluding the Commercial Vice President)

3.6.1 In situations that causes two or more Offices to become vacant, with the exception of the Commercial Vice President, a Special Election for Officers may be held, which follows the same general process as the annual election. See Bylaws Sections 5.6 Nominations and 6.1.2 Election.