

Please accept my resume for the position of Assistant Superintendent with your Organization. Having recently graduated from Western Texas College and completed multiple internships, I bring a great amount of energy, eagerness to learn and put my knowledge to work, and a work ethic to earn additional responsibilities at a quick pace. I am committed to providing your organization exceptional and quality service that you expect and deserve. I sincerely believe that my experience has developed both the professional and personal skills necessary to continue the tradition of success and be a vital member of your team.

I possess the necessary vision, success in my internships, leadership qualities, and personal traits essential to effectively and efficiently communicate with other employees, supervisors, and management throughout your organization. I am very capable of performing the duties of this job and would be honored if given the opportunity of an interview.

I am knowledgeable in the following areas: pesticide applications and chemical knowledge; turf grass establishment, maintenance and knowledge of all landscape plant material; operation and utilization of all machinery utilized in the turf management and landscaping industry; operation and maintenance of all types of irrigation and irrigation equipment repair; sprayer and spreader calibration, spin grinding, back lapping, cutting torch and welding experience; Infield skin maintenance, repair, preparation; maintain landscaping; perform game day operations; batting practice set-up and break down; field preparation; tarp implementation; maintain and repair mound and home-plate; mowing, edging, sodding, aerating, verticutting, spraying, painting, chalking, topdressing, irrigation, fertilizer and pest control applications; and maintain and repair warning track.

I have been very active in my community including professional organizations, school organizations and my church. I have been a member of and served in numerous student based professional affiliations such as the West Texas Golf Course Superintendent Association, Western Texas College Student Chapter of GCSAA and PLANET. I also hold memberships in the Sports Turf Managers Association, Golf Course Superintendents Association of America and Professional Landcare Network.

Finally, I was raised by a family with a strong belief in God and family values. I have a work ethic that has not been taught but one that has been learned by example.

I appreciate your consideration for an Assistant Superintendent position with your Organization and I am available for an interview at your convenience.

Sincerely,

Colby J. Gardner

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Enclosure

Colby Gardner

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OBJECTIVE

To acquire an Assistant Superintendent position in Sports Turf Management, working with an experienced staff bringing with me energy, diligence in my work and an eagerness to learn and earn additional responsibilities. To utilize my prior experience, knowledge and education in the Turf Grass and Landscape Management field.

SUMMARY OF QUALIFICATIONS

Performed personally:

- Infield skin maintenance, repair, preparation
- Maintain landscaping
- Perform game day operations
- Batting practice set-up and break down
- Field preparation
- Tarp implementation
- Maintain and repair mound and home-plate
- Mowing, edging, sodding, aerating, verticutting, spraying, painting, chalking, topdressing, irrigation, fertilizer and pest control applications.
- Maintain and repair warning track
- Worked other stadium activities and special events
- Maintain and repair equipment
- Performed a variety of other cultural practices that take place to maintain the integrity of the entire playing surface.
- Irrigation management and repair.
- Been a part of numerous complete field renovations, infield grading
- Pre and post game field maintenance
- Texas non-commercial pesticide applicators license.
- Knowledgeable of everyday aspects of turf grass/golf course maintenance, landscape plant material, and able to operate turf grass maintenance equipment.
- Experienced in applying pesticides and fertilizers in all aspects of turf grass/golf course maintenance.
- Very knowledgeable and experienced with all types of irrigation and irrigation equipment repair.
- Knowledge of sprayer and spreader calibration and experience with spin grinding, back lapping, and grinding a bed knife, using a cutting torch, and welder.
- Very observant of my surroundings and an eye for detail.
- Exceptional communication skills and ability to work with others.
- Ability to communicate daily turf grass/golf course maintenance practices to all employees under my direction including those with a limited English vocabulary.
- I have played and enjoyed all sports since a very young age and have developed an observant eye for sports field/course characteristics.
- I am able and willing to work long/flexible hours.

ACCOMPLISHMENTS

- I competed in golf and basketball at the collegiate level.
- I qualified at the Texas UIL regional levels in golf during all four years of high school, and also in basketball and tennis during my Junior and Senior years of high school.
- Competed in the Texas UIL State Basketball Tournament as Point Guard and elected Team Captain – 2006
- Chosen to intern at the 2011 Crowne Plaza Invitational PGA Tournament held at the Colonial Country Club, Fort Worth, Texas.
- Intern with the Corpus Christi Hooks – AA Affiliate of the Houston Astros.

WORK EXPERIENCE

- Intern with the Corpus Christi Hooks, AA Affiliate of the Houston Astros, owned by Ryan/Sanders Baseball.
- Interned at the Crowne Plaza Invitational PGA Tournament at the Colonial Country Club, Fort Worth, Texas.
- Completed a summer internship in Turf Grass and Landscape Management at Western Texas College, Snyder, Texas.
- Lifetime experience in cotton farming operations and cattle ranching experience on family farm and ranch.
- Experienced working with various types of farm and ranch equipment, including the operation of large machinery such as tractors, cotton strippers, module builders, irrigation equipment, center pivot irrigation systems and pumping operations and maintenance.
- Experience working in multiple areas of cement operations including cement landscape stenciling and cement molds for home flooring and sidewalk, driveway applications.
- Disciplined in working in demanding and hard labor jobs.

PROFESSIONAL AFFILIATIONS

National Member – Sports Turf Managers Association
Student Member - West Texas Golf Course Superintendents Association
Member - Western Texas College Student Chapter of GCSAA and PLANET
Student Member – Golf Course Superintendents Association of America
Student Member – Professional Landcare Network

EDUCATION

Western Texas College – Graduate May 2011
Associates of Applied Science Degree
Major: Turf Grass Science and Landscape Management

Tahoka High School – Tahoka, TX
Graduate – 2006

PROFESSIONAL CHARACTERISTICS PROFILE

- Leadership Style that encourages a team concept and motivates others to do their best. Works in a partnership with Staff and employees of the club. Provides timely and accurate information and presents sound recommendations. Establishes a climate of candour, mutual trust and cooperation. Treats all members of the Club and their guests with respect knowing that I am representing the Club at all times.
- Decision-maker with the confidence to delegate appropriately. An effective delegator who empowers others to carry out their responsibilities while remaining knowledgeable and accountable.
- Visionary with the ability to clearly communicate a vision to an employee.
- Possesses the ability to effectively communicate with superior interpersonal skills that can make and defend difficult decisions.
- Sets high expectations for self and others.
- Effective communicator that acknowledges that an important part of the communication process is listening. Skilled in being involved with collegiate groups and organizations and able to effectively present the goals of the group to gain support.
- People person and morale builder by a collaborative approach to planning, problem solving and decision-making.

REFERENCES

Randy Weaver
Professor / Course Superintendent
Western Texas College
(325) 573-8511

Shawn Brewer
Former Supt. of Texas Tech University
Athletic Fields
(806) 239-5770

Chris Ortmeier
Colonial Country Club
Asst. Superintendent
(214) 492-3002

Steve Ballard
Texas Rangers Baseball Club
Grounds Manager
(817) 487-6993

Other references available upon request.